

## Various Committees

### COMMITTEES FOR THE YEAR 2018-19

#### **ALLOTMENT OF DUTIES FOR VARIOUS COMMITTEES FOR THE ACADEMIC YEAR 2018 - 19**

<i>Sl. No.</i>	<i>Committee</i>	<i>Convener &amp; Members</i>
	Morning Assembly	<p>Mrs.Mariyam, PGT I/C</p> <p>Dr. A G Manikandan, TGT</p> <p>Mrs.Aparna N, PRT</p> <p><u>Primary</u></p> <p>Mrs.Leema Francis, PRT I/C</p> <p>a) All Class Teachers</p> <p><u>Mike Duties</u></p> <p><u>Secondary</u></p> <p>a) Unnikrishnan R, Sub Staff</p> <p><u>Primary</u></p> <p>a) Sankaranarayanan, Sub Staff</p>
	Admission	<p>Mr M Ramachandran</p> <p>Mrs.Sudha PGT In Charge</p> <p>Mr.Baby John LDC</p> <p><u>Primary</u></p> <p>Mrs. HM</p> <p>Mrs. Alphonsa GeorgePRT</p> <p>Mrs. Preetha Nair PRT</p> <p>Mrs.Leema Francis PRT</p>

	<p>Time Table - Secondary</p> <p>Primary</p>	<p>Mrs. Shanukumar, PGT I/C</p> <p>a) Mrs.Shiji Natarajan, PGT</p> <p>b)Mrs. Sujatha N Kutty, PGT</p> <p>c) Mrs. Sona Sivadasan, Lib</p> <p>Mrs.Suma SureshBabu, HM I/C</p> <p>a) Mrs.Lizy Tomy, PRT</p> <p>b) Mr.C K Rajan, PRT</p> <p>c) Mrs.Sheela Shankaran PRT</p>
	<p>CCA - Secondary</p> <p>CCA - Elementary</p> <p>CCA Primary</p>	<p>Mrs.Mariyam, PGT I/C</p> <p>Mrs.Sreeranjini, TGT</p> <p><u>House Masters (Classes IX to XII)</u></p> <p>Mrs.Manju N, PGT</p> <p>Mrs Sudha K R PGT</p> <p>Mrs V Rema, PGT</p> <p>Mrs.Shanukumar, PGT</p> <p>KG Meera TGT</p> <p>T.V Seena TGT</p> <p><u>Classes VI to VIII</u></p> <p>Mrs.Snehalatha TGT, Shivaji House</p> <p>MrsRadhalakshmi ,TGT – Tagore House</p> <p>Mrs. Seena P R TGT – Ashoka House</p> <p>Mrs.Lissie Mookan TGT– Raman House</p> <p>a) Mrs.M Sujatha PRT</p> <p>b) Mrs.Geetha Srinivasan PRT</p> <p>c) Mrs.Rosily P Mathew PRT</p>
	<p>Examinations (Internal)</p> <p>Secondary</p>	<p>Mrs.Sajeena H ,PGT I/C</p> <p>Mrs.AshaDevi P Ki, PGT</p> <p>Mrs.Sujatha N Kutty,PGT</p> <p>Mrs.Seena P R ,PGT</p> <p>d) Dr. A.G Manikandan</p>

		e) Mrs.V.K Renuka TGT  Mrs.Sara John , PRT I/C  Mrs.Jayashreekutty, PRT
	Primary	
	CMP	Mrs.K V Usha, PRT  Mrs.Suma Suresh Babu PRT
	Examination (CBSE)	Mrs.Rajani C, PGT I/C  K R Sudha PGT Manju N PGT V K Renuka TGT Mrs.Joti Verma TGT
	External Competitions (Secondary)  Primary	Mrs.Nisy Sebastian , PGT I/C a) Mrs.Mariyam, PGT b) Mr.Sachindran KS,TGT c) Mrs.Geetha Srinivasan PRT
	Printing of Student's Dairy	Mr Sachindran K S, TGT  Mr.K M Unnikrishnan TGT  Mrs.Geetha Nair ,HM  Dr.A G Manikandan TGT  Mrs.Vijini Joseph TGT
	<u>Club Activities</u>	Mrs.AshaDevi P K PGT I/C for seniors(class XI)  Mrs.Alphonsa George PRT  Mrs.Jothi Varma TGT I/C for Classes VI to VIII  Mr.N G John PRT
	Excursion	Dr.A G Manikandan , TGT I/C  a) Mr.Suresh K, PGT b) Mr.K S Sachindran, TGT c) Mr.NG John PRT

	Rajbhasha	<p>Mr.K M Unnikrishnan, TGT I/C</p> <p>Mrs.TV Seena, TGT</p> <p>Mrs. Preetha Nair, PRT</p> <p>c) Mrs.Lizy Tomy, PRT</p> <p>d) Mrs. Leema Francis, PRT</p> <p>e) Mrs.Jayashreekutty, PRT</p> <p>f) Mrs.Umamaheswari, PRT</p> <p>h) Mrs.Janius Jacob, PRT</p>
	M& R Committee	<p>Mrs.Cigy Paul TGT I/C</p> <p>Mr. Shanukumar,PGT I/C (Electrical Maintenance &amp; repair</p> <p>Mrs.UmaMaheswari, PRT Drinking Water)</p> <p>Mrs.Cigy Paul TGT I/C (PA System,CCTV Camera,Inverter)</p> <p>Mrs.Sona Sivadasan, Librarian</p> <p>Mrs.Vijini Joseph, TGT (A.E) I/C ( Plumbing and Power backup)</p> <p>Mr. C.K.Rajan, PRT</p> <p>Mr.N.G. John, PRT I/C (Sanitation,Sewage blocks,Tree Cutting)</p> <p>Mrs.Sona Sivadasan (Lib)</p> <p>Mrs.T.G Shylaja,TGT (PHE) (Building, Fixtures,Doors &amp;Windows,WindowGlasses)</p> <p>Mr.Sachindran K.S,TGT</p>

		Mr.Sachindran K.S,TGT (CPWD Communications) Mr. K Suresh, PGT (CPWD monitoring committee)
Cleanliness	Primary	Mrs.Shilaja T G,TGT – I/C Mrs.Cigy Paul, TGT Mrs.Sona sivadasan Librarian,- Floor Co-ordinators Mrs.Sheela Sankaran PRT Mrs.KK Suma, PRT
Teaching Aids		<u>Secondary</u> <u>Ushakumari R</u> <u>Primary</u> Mrs.Preetha Nair PRT Mrs.Jainus Jacob PRT
Furniture		<u>Secondary</u> Mrs.Nimmy Antony, PGT – In Charge Dr.A G Manikandan TGT Mrs.Nisy Sebastian PGT Mr.Sachindran TGT <u>Primary</u> N G John , PRT
Library		Mrs.Sona Sivadasan ,Librarian a) Mrs.Beena Varghees PGT b) Mrs.Usha Kumari R, PGT c) Mr.K Suresh, PGT d) Mrs.Geetha Nair, HM e) Mrs.Rosily P Mathew, PRT <u>Student Members</u> a) M Gouri – Captain VIIC b) Abhinaya E – Captain VIIIA c) Amal M Nair XIC d) Sarath P XID

		e) Shivangi Dutta XI B
	Beautification	a) Mrs.Sona Sivadasan ,Librarian b) Mrs.Rosily P Mathew, PRT d) Mrs.Uma Maheswari e)Mrs.Sunanda Mukundan, PRT
	Vidyalaya Patrika	Mr Sachindran K S, PGT I/C  a) Jyothi Varma TGT b) KM Unnikrishnan, TGT c) Dr. AG Manikandan, TGT  d)Jayasreekutty PRT e) TV Seena, TGT f) Geetha Nair, HM  g) Geetha Srinivasan , PRT h) Alphonsa George, PRT
	Discipline	Mr.K Suresh PGT Mrs.Shiji Natarajan, PGT  c) Mrs.V Rema, PGT d) Mr.M Ramachandran, PGT e) Mrs.Sudha K R, PGT  Floor Coordinators House Captain Boy & Girl Primary  a)Alphonsa George ,PRT  c)Leema Francis, PRT
	Grievances	a) Mrs.Asha Devi PK, PGT b) Mrs.Annapoorneswari , TGT c) Ms.Hema T, TGT d) Mrs.Geetha Nair, HM
	Career Guidance & Counselling	<u>SECONDARY</u> a) Mr.K Suresh, PGT I/C b) Mrs.Annamma Mathew , PGT c) Mrs.Annapoorneswari ,TGT (I/C) <u>PRIMARY</u> a) Geetha Nair ,HM
	CAL/TAL Primary Resource Room	a)Preetha Nair ,PRT b)Suma KK,PRT
	Use of Computer Lab	Mrs.Manju N, PGT I/C  Mrs.Jainus Jacob, PRT

		KM Unnikrishnan, TGT I/C
	Photography	a) Mr. Sachindran KS, TGT b) Mrs.Vijini Joseph, TGT c) Mr.C K Rajan ,PRT
	Website	Mrs.Manju N, PGT I/C a) Mrs.Jainus Jacob PRT b) Mrs.Vijini Joseph, TGT c) Mrs.Jayasreekutty, PRT d)Computer Instructors e)Sona Sivadasan ,Librarian
	UBI Fee Collection	Mrs.Sudha K R - In Charge Mrs Manju N PGT Ms.Hema T (Secondary Mrs.Preetha Nair PRT
	KV Shaaladarpan	Mrs Manju N – In charge
	Staff Quarters	Mrs.Preethy T K TGT Mrs.Jayalalitha TGT
	Vidyalaya Advisory Council	Mr. K Suresh PGT – In Charge
	EQUIP	Mr.Sachindran K S – In Charge
	External Exam	Dr.A G Manikandan – In Charge
	AEP Report	Dr.A G Manikandan TGT – In Charge Mrs.Nimmy Antony PGT
	Condemnation	Mr.K Suresh PGT – In Charge Mrs.Manju N PGT Mrs.Shylaja T G TGT Office Staff Department Heads
	Purchase Committee	Mr.N G John PRT

		Mr.Sachindran K S TGT Mr.Ramachandran PGT Mrs.Leema Francis PRT
	Yoga	a)Mrs.Shylaja TGT b)Mrs.Sujatha M PRT c)Ms.Seena, Yoga Coach